

The West of Scotland Table Tennis League

CONSTITUTION

1 NAME

The League will be called The West of Scotland Table Tennis League (hereinafter abbreviated to WoSTTL)

2 OBJECT

To encourage, promote and organise competitive table tennis in the West of Scotland and to administer club members' affiliation to Table Tennis Scotland, fostering access to regional, national and international events.

3 AFFILIATION

The League will be affiliated to Table Tennis Scotland.

4 MEMBERSHIP

The League will consist of Honorary President, Honorary Life Members, duly elected Office Bearers, affiliated Clubs and Registered Members.

- a) The Honorary President will be the Lord Provost of the City of Glasgow.
- b) Honorary Life Membership will be bestowed on any person deemed to have rendered special service to the league.
 - (i) A proposal to bestow Honorary Life Membership may be made by the EC or an affiliated Club.
 - (ii) A proposal by an affiliated Club must be submitted to the General Secretary by the 31st March in any year.
 - (iii) Such proposals must be included in the notice of the AGM.
 - (iv) All such proposals must be approved by the AGM.
- c) The Office Bearers will be President, Chairman, Vice Chairman, Treasurer, General Secretary, Match Secretary and Tournament Secretary. Nominations for Office Bearers may be made...
 - (i) ...in writing, by affiliated Clubs and must be submitted to the General Secretary by 31st March in any year.
 - (ii) ...by the EC and included in the notice of the AGM.
 - (iii) ...at the AGM by a Registered Member if the positions are not filled by items 4c) (i) or 4c) (ii) above.

5 ORGANISATION

- a) The affairs of the League will be managed and the Constitution and Rules interpreted by an Executive Committee comprising the Office Bearers and a minimum of four and maximum of six Registered Members duly elected at the AGM. Each club with 4 or more teams will be encouraged to nominate at least one member.
- b) There will be a Finance Committee comprising the Chairman, Treasurer and General Secretary of the League who will be responsible for oversight of the finances of the League. Cheques drawn on any Account in the name of the League will be signed by any TWO members of the Finance Committee. Any payments exceeding £100 to be made by the Treasurer using online banking must be authorised in advance in writing (including email) by another signatory. All such authorisations must be kept for audit purposes. Bank reports will be provided at each EC meeting and monthly to Finance Committee members.
- c) There will be a Disciplinary Committee comprising a Chairman and two other Members of the EC, appointed by the EC. The terms of reference and procedure of the Disciplinary Committee will be determined by the EC.
- d) There will be a Registration Committee comprising a Chairman and two other members of the EC, appointed by the EC. The Registration Committee's terms of reference will be set out in the Rules of the League.
- e) The Executive Committee may co-opt representatives as appropriate.

6 ANNUAL GENERAL MEETING (hereinafter abbreviated to AGM)

- a) The AGM of the WoSTTL will be held at the end of each season not later than the 31st May and all Registered Members are entitled to be present.

- b) The business to be transacted at the AGM will be as follows:
 - (i) To consider the Reports to be given by the Chairman, General Secretary, Match Secretary and Tournament Secretary.
 - (ii) To receive the audited Statement of Accounts and consider the Report to be given by the Treasurer.
 - (iii) To consider and vote on any proposed amendment to the Constitution
 - (iv) To consider and vote on any proposals /motions put before the meeting.
 - (v) To approve any nominations for Honorary Life Members.
 - (vi) To appoint Office Bearers and Members of the EC.
 - (vii) To appoint an Auditor.
 - (viii) To set the annual affiliation and registration fees.
 - (ix) To discuss any other competent business.
 - (x) To make presentations as appropriate.
- c) Other:
 - (i) All matters (other than amendments to the Constitution) voted on at an AGM will be decided by a simple majority of the valid votes cast by those present.
 - (ii) Each affiliated Club will be entitled to send representatives to the AGM but only one vote per registered Team may be cast by its Secretary or other registered member of the Team present at the Meeting.
- d) Amendments to the Constitution and Notices of Motion to be considered and voted on at the AGM must be submitted in writing to the General Secretary of the WoSTTL by 31st March of that year. To be valid Notices of Motion must either be...
 - (i) ...submitted as prescribed above by a Registered Member and be seconded at the AGM by another Registered Member.
 - (ii) ...submitted as prescribed above by the EC.
- e) At least 21 days advance notice of the date and venue of the AGM will be sent to all affiliated Clubs and the Office Bearers together with the Agenda, Amendments to the Constitution, Notices of Motion and Nominations for Office Bearers.
- f) The EC will consider Amendments to the Constitution and Motions submitted in writing for the AGM. If, in their opinion, any Amendment /Motion is worded such that its adoption would lead to illegality or confusion, then they may amend the wording (but not spirit or purpose) to avoid such illegality or confusion. The affiliate proposing the Motion /Amendment will be notified as soon as possible in advance of the AGM. The powers of the EC contained in this section will also apply to any Motion / Amendment put forward for an EGM.

7 EXTRA-ORDINARY GENERAL MEETING (hereinafter abbreviated to EG)

- a) An EGM will be convened by the Chairman or General Secretary...
 - (i) ...on the instructions of the EC.
 - (ii) ...on receipt of a requisition specifying the purpose for which the meeting is desired and signed by the Secretaries of FOUR affiliated Clubs.
 - (iii) ...on receipt of a requisition specifying the purpose for which the meeting is desired and signed by TEN Registered Members.
 The EGM will be convened within 28 days of (i), (ii) or (iii) and at least 14 days advance notice of the date and venue sent in a circular to affiliated Clubs and the Office Bearers, clearly stating the business to be transacted. No other business may be transacted at the EGM.
- b) Voting at an EGM will be conducted as in an AGM.

8 AMENDMENTS TO CONSTITUTION

Amendments to the Constitution may be made only by a two thirds majority of the valid votes cast by those present at an AGM or EGM.

9 WINDING UP

The WoSTTL will be wound up on the decision of a two thirds majority of the valid votes cast at an AGM or an EGM. In such event the funds will be disbursed in accordance with the wishes of the valid votes cast by those present.

